
Faith Academy Charter School Board Book

September 2022

Monday, September 19, 2022

Location: Faith Academy Charter School

School Mission:

Faith Academy Charter School will prepare a diverse student body for college and career through Project Based Learning, life skills courses, and College and Technical Education pathways. Through this challenging and supportive learning environment, students address real-world problems to become successful citizens and community leaders in a rapidly changing world.

Agenda

Open Session

1. Recitation of Mission

2. Consent Agenda

- Approval of September 19 Agenda
- Approval of [8/22/2022 Meeting Minutes](#)
- Approval of FY23 Board Meeting Calendar

3. Public Comment - [LINK TO FULL POLICY](#)

Public comment is a time for the community to provide feedback to the Board of Directors. For in-person meetings attendees must sign up at the start of the meeting in order to give public comment. Each community member is limited to 3 minutes of comment, with a total time allotted to public comment of up to 30 minutes. During remote meetings, attendees may add their public comments to the chat feature which will be sent directly to the Board of Directors. Board members will then share the comments with the meeting attendees for up to 10 minutes.

Public comment is also a time for the Board of Directors to listen to the feedback of the community. Board members can not respond to public comments during the meeting. However, the Board recognizes that each stakeholder is a vital part of our community and will take

comments into consideration when making decisions, planning, providing feedback to administration, and completing committee work.

BOARD GUIDELINES DURING THE 30 MIN. PUBLIC COMMENT:

The designated Board Moderator of comments will end a comment at 3 minutes, or recommend to the chair that they move on from public comment after 30 minutes of total comment.

**Board members are to listen and not respond or engage in conversation during the 30 minutes of the comments portion of the Board Meeting. They are only to thank the community for the feedback.*

**During the meeting or committee follow up, board members can reference comments made by the community, if appropriate in board discussion about agenda items.*

**New agenda items should not be added to the current meeting due to public comment. They should be added to board committee agendas or future board meeting agendas.*

4. Financial Report

- a. [July 2022 Financial Report](#)
- b. August 2022 report - Pending Finance Committee Reviewing 9.20.22; revised Finance Committee Schedule moving forward

5. Lead Administrator Report

6. End of Grade Testing Report

- a. Testing Accountability Director - Colby Cochran

7. Committee Reports

- a. Facility Committee
- b. Sports Committee
- c. Finance Committee
- d. Capital Campaign Committee

8. Facility Update

9. Transportation

- a. Review points of consideration for adding bus in the future

10. Closed Session

a. Employment Recommendations

Closed Session: Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions.(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

11. If needed, Action in open session on any Closed Session topics.

Adjournment

Faith Academy Charter School

August 2022

Monday, August 22, 2022 Minutes

Location: Faith Academy Charter School

School Mission

Faith Academy Charter School will prepare a diverse student body for college and career through Project Based Learning, life skills courses, and College and Technical Education pathways. Through this challenging and supportive learning environment, students address real-world problems to become successful citizens and community leaders in a rapidly changing world.

Agenda for Regular Meeting **Aug 22, 2022**

Meeting Called to Order at 7:00 pm

Open Session

Board Members Present: Gene Miller, Vice-Chairman, Liz Morrow, Treasurer, Tim Williams, Secretary, Janna Griggs, Nick Lefko, Chris Sease, Attorney.

Board Members Absent: George Wilhelm, Chairman

Charter Success Partners: Tara Beaver and Zach Donahue

Faith Academy Charter School Head Administrator: Dr. Sarah Hensley

1. Recitation of Mission - Recited by Gene Miller, Vice-Chairman

2. Consent Agenda

- Approval of August 22 Agenda
- Approval of 6/20/22 Open & Closed Session Minutes
- Approval of 7/18/22 Open & Closed Session Minutes
- Approval of 8/15/22 Specially Called Session Minutes
- [FACS Mask Policy](#) Review - *Needs to be approved monthly*

Motion to Approve Consent Agenda & Minutes for 6/20/22, 7/18/22 and 8/15/22: Liz Morrow

Seconded: Janna Griggs

Discussion: None

Motion Status: Approved Unanimously

3. Public Comment - [LINK TO FULL POLICY](#)

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However,

the Board recognizes that each stakeholder is a vital part of our community and will take comments into consideration when making decisions, planning, providing feedback to administration, and completing committee work.

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Claudia Mauldin signed up to speak to the Board. She spoke to the Board about the swing set on the playground. Her question was around why the swings were removed. Vice-Chairman Miller responded that someone would get back to her.

4. Financial Report

a. ['13th' Month Financial Report](#)

b. [July 2022 Financial Report](#)

Zach Donahue, Charter Success Partners, spoke about both reports. He commended the board for the projected \$496,378.04 budget surplus. Dr. Hensley reported that she had been in contact with Aaron Church, Rowan County Finance Officer, about teacher supply surplus funds due to Faith Academy. The funds were short by \$4044.00. Mr. Church will rectify the shortage problem. The total due is 12,300.00. Funds will be divided equally for the teachers of FACS.

There was discussion around how Federal Grants should be presented on Financial Reports and our Budget. CSP will investigate Federal Grants line item to make sure the funds are presented correctly.

The Financial Committee will make recommendations as to how Federal Grants will be presented and included in the budget at their next meeting.

5. Lead Administrator Report

Dr. Hensley will present Personnel recommendations in closed session. She presented the board with a packet of information for review.

6. Committee Reports

a. Facility Committee: slated for groundbreaking for new school construction. Pod will be ready next week.

b. Sports Committee: Liz Morrow reported that Uniforms have been ordered by the Cross Country team. Eleven are participating. Nick Lefko reported that others were interested in paying to use the baseball field. The committee will look at the proposed rules for rental at their next meeting.

c. Finance Committee: Discussed during CSP's Financial Report

d. Capital Campaign Committee: Tim Williams reported that to date we have collected \$65,442.00. He reported that visits will be made in October to agencies that were capable of giving larger sums to the campaign. Tim will get with Dr. Hensley to schedule time with the faculty and staff concerning the capital campaign. Also, Miller/Davis will be visited again to begin another mailing and Facebook presentation. Still waiting on several larger gifts.

7. Facility Update

a. Inspection scheduled for Wednesday, if passes, Duke Power hookup by Friday. Ideally students in by Monday.

b. Pre Construction meeting scheduled with county, after which grading company will move equipment and should commence in ~2 weeks

7a. FACS Mask Policy

Vice-Chairman Gene Miller reported that we are no longer required to have a monthly vote on our Mask Policy.

Motion to remove monthly vote from our agenda and address as needed based on the school's situation concerning masking: Janna Griggs

Seconded: Chris Sease

Discussion: None

Motion Status: Approved Unanimously

8. Closed Session if needed

Closed Session: Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions.(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public

body may hold a closed session and exclude the public only when a closed session is required:

Motion to go the Closed Session: Chris Sease
Seconded: Liz Morrow
Discussion: None
Motion Status: Approved Unanimously

Time of Closed Session: 7:51 pm

9. If needed, Action in open session on any Closed Session topics.

Motion to go back to Open Session at 8:34 pm: Chris Sease
Seconded: Nick Lefko
Discussion: None
Motion Status: Approved Unanimously

Motions from Closed Session

Motion to Adjust FACS staff salaries based on increases provided by the State of NC published salary schedule for year 22-23. Salaries retroactive to July 1, 2022: Chris Sease
Seconded: Janna Griggs
Discussion: None
Motion Status: Approved Unanimously

Adjournment

Motion to Adjourn: Chris Sease
Seconded: Janna Griggs
Discussion: None
Motion Status: Approved Unanimously

Meeting adjourned at 8:39 pm

\ Respectfully submitted,

Tim Williams, Secretary



Faith Academy Charter School

Budget Analysis Report

Fiscal Year: 2023 | 7/01/2022 - 7/31/2022

Account	Budget	Period Activity	YTD Activity	Remaining Budget	% Used	EOY Projection
Revenues						
Rev- State Revenue	3,953,520.00	0.00	0.00	3,953,520.00	0.00	4,158,674.84
Rev- Local Revenue	1,326,686.00	32,271.17	32,271.17	1,294,414.83	2.43	1,347,172.75
Rev- Federal Revenue	154,764.00	(12,938.10)	(12,938.10)	167,702.10	-8.36	242,764.00
Nutrition Revenue	120,000.00	0.00	0.00	120,000.00	0.00	120,000.00
Rev- Athletic Revenue	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00
Rev- Student Activities	15,000.00	200.00	200.00	14,800.00	1.33	15,200.00
Revenues	5,572,970.00	19,533.07	19,533.07	5,553,436.93	0.35	5,886,811.59
Expenses						
Account	Budget	Period Activity	YTD Activity	Remaining Budget	% Used	EOY Projection
Salaries and Bonuses	2,642,323.48	162,928.98	162,928.98	2,479,394.50	6.17	2,662,473.30
Benefits	801,665.83	35,028.94	35,028.94	766,636.89	4.37	801,665.83
Books and Supplies	139,500.00	1,774.28	1,774.28	137,725.72	1.27	139,500.00
Technology	109,500.00	6,129.32	6,129.32	103,370.68	5.60	109,500.00
Contracted Student Services	265,000.00	0.00	0.00	265,000.00	0.00	265,000.00
Staff Development	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00
Administrative Services	561,000.00	45,536.68	45,536.68	515,463.32	8.12	561,000.00
Insurances	35,000.00	1,047.00	1,047.00	33,953.00	2.99	35,000.00
Rents and Debt Service	485,644.00	8,897.55	8,897.55	476,746.45	1.83	485,644.00
Facilities	116,000.00	6,943.55	6,943.55	109,056.45	5.99	116,000.00
Utilities	91,425.00	1,796.78	1,796.78	89,628.22	1.97	91,425.00
School Activities	50,000.00	1,185.51	1,185.51	48,814.49	2.37	51,165.12
Capital Purchases	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00
Federal Grants	0.00	97,830.39	97,830.39	(97,830.39)		97,830.39
Expenses	5,372,058.31	369,098.98	369,098.98	5,002,959.33	6.87	5,491,203.64
SURPLUS/(DEFICIT)	200,911.69	(349,565.91)	(349,565.91)			395,607.95