



# Faith Academy Charter School Board Minutes

## REGULAR SESSION

MONDAY, JULY 31, 2023

7:00 PM

LOCATION OF MEETING: [IN-PERSON] FACS Library

**Board Members Present:** George Wilhelm, Chairman, Gene Miller, Vice-Chairman, Tim Williams, Secretary, Liz Morrow, Treasurer, Nick Lefko and Chris Sease.

**Board Members Absent:** Janna Griggs

**Head Administrator/K-6 Principal:** Alison Moore

**High School Director/7-9 Principal:** Chad Mitchell

**Charter Success Partners:** Cory Draughon and Tara Beaver

**School Mission:** Faith Academy Charter School will prepare a diverse student body for college and career through Project Based Learning, life skills courses, and College and Technical Education pathways. Through this challenging and supportive learning environment, students address real-world problems to become successful citizens and community leaders in a rapidly changing world.

## Agenda

### Open Session Minutes

1. Meeting called to order at 7:03 pm by Chairman Wilhelm
2. Reading of Mission Statement by Chairman Wilhelm
3. Pledge of Allegiance
4. Announcements and Acknowledgements - None
5. Consent Agenda
  - a. Approval of July 31, 2023 Agenda

**Motion to Approve Consent Agenda:** Liz Morrow  
**Seconded:** Chris Sease  
**Discussion:** Second reading on Adult Code of Conduct postponed until later Meeting.  
**Motion Status:** Approved Unanimously
  - b. Approval of June 19, 2023 Board Meeting Minutes ([Open Session](#))
  - c. Approval of Volunteer Report: ([June-July Report](#))



## 6. Public Comment/Citizen Input - [Link to Full Policy](#) NONE

Public comment is a time for the community to provide feedback to the Board of Directors. For in-person meetings attendees must sign up at the start of the meeting in order to give public comment. Each community member is limited to 3 minutes of comment, with a total time allotted to public comment of up to 30 minutes. During remote meetings, attendees may add their public comments to the chat feature which will be sent directly to the Board of Directors. Board members will then share the comments with the meeting attendees for up to 10 minutes.

Public comment is also a time for the Board of Directors to listen to the feedback of the community. Board members can not respond to public comments during the meeting. However, the Board recognizes that each stakeholder is a vital part of our community and will take comments into consideration when making decisions, planning, providing feedback to administration, and completing committee work.

### **BOARD GUIDELINES DURING THE 30 MIN. PUBLIC COMMENT:**

\*The designated Board Moderator of comments will end a comment at 3 minutes, or recommend to the chair that they move on from public comment after 30 minutes of total comment.

\*Board members are to listen and not respond or engage in conversation during the 30 minutes of the comments portion of the Board Meeting. They are only to thank the community for the feedback.

\*During the meeting or committee follow up, board members can reference comments made by the community, if appropriate in board discussion about agenda items.

\*New agenda items should not be added to the current meeting due to public comment. They should be added to board committee agendas or future board meeting agendas.

## 7. [Administrative Report](#)

- a. **Alison Moore, Head Administrator presented a comprehensive Administrator's Report for Board review. Mrs. Moore and Mr. Mitchell assured the Board that the following items were being addressed: Car-rider Line, Lunch times, Vendors, Desks and Chairs, GQ Police, SRO, Bus drivers and Plans for where to put all the new students in lieu of the fact that FACS will remain in the old building until September.**
- b. **Honors Credit Recognition - Chad Mitchell reported that the Board will need to develop policies regarding high school credit and academic honors. He presented FACS Administration Proposal to Board of Directors. Chad did not get to present but informed the Board of his proposal at the end of the meeting and suggested that we take it up at a later date.**

## 8. CSP Financial Report: Reported by **Cory Draughon**

- a. **Cory reported on FACS Financial Report for 6/1/23 to 6/30/23. Cory noted revenue increases from the state and also from local revenue due to the FACS Capital Campaign. Under Expenses, Cory mentioned increases in Salaries and Bonuses line item and also in Contracted Students Services. Finance is looking at ways to decrease this expense. At the end of the year the school is looking at over 1 million in surplus.**
- b. **[\(June 2023 Report\)](#)**



c. **USDA Funding - [West Towne Bank Proposal](#)**

Cory Draughon presented a Funding Proposal from West Towne Bank for the purchase of FACS and remodel of the Main Building. The proposal is from Michael Kirby SVP/Director of Government Lending-West Town Bank & Trust [www.westtownbank.com](http://www.westtownbank.com). Total funding for USDA Direct Loan, USDA Guaranteed Loan and Applicant Contribution is \$28,100,000.00. The proposal is made a part of these minutes in the blue link above.

d. **Facilities Committee**

- i. Review potential scheduling of County Commissioners visit - Chairman Wilhelm will check on a date
- ii. Date for Grand Opening of Facility - Community Event (Oct?) - will be discussed later

e. **Sports Committee**

- i. Nick Lefko reported that the playground equipment has been ordered for both areas. He reported that the PPTA and Boosters Club meetings both went very well. Liz Morrow reported that Howard Torrence, Athletic Director, was doing a great job. She stated that all recent clinics have been well attended.

f. **Finance Committee - No further report**

g. **Capital Campaign Committee**

- i. "Building Faith for Future Leaders" - [Narrative and Rationale](#)
- ii. **FACS Capital Campaign Report (7/17/2023)**

Miller Davis has been at work on the following and has sent us their first invoice. The following has been completed:

Website Redesign and Additions: \$1,125  
Social Media Channels Optimization: \$500  
Press Release: \$350  
Account Management: \$500  
M/D Campaign Contribution: \$-843  
Tax: none  
Total Due \$1632.00

New Capital Campaign Reset: New Logo and Narrative  
"Building Faith for Future Leaders"

Since our last report we have collected \$56,400.00 from our last targeted appeal. This was from our own mailing. Thanks to Gloria Wilhelm for your help. Special thanks to the Hubert and Blanche Ritchie Foundation for their second \$50,000 contribution.



Total received to date: \$344,500.21

Tim Williams, Chairman "Building Faith for Future Leaders"

#### **h. Personnel Committee**

- i. Need to create a Governance Committee - combine with Personnel or establish a new committee?**

Cory reported that in the coming month the board would need to do some review of our employee handbook and policy work. In addition we needed to form a Governance Committee.

*The Board approved the appointment of the Finance Committee as our Governance Committee.*

#### **9. Closed Session**

**Motion to go into Closed Session at 8:00 pm: Chris Sease**

**Seconded: Gene Miller**

**Discussion: None**

**Motion Status: Approved Unanimously**

- a. Personnel (Bus Driver Compensation, New Hires)**
- b. Facility - Opening timeline**
  - i. Bids for Moving**

**Closed Session:** Purpose of Closed Session Discussion Item #3: 143-318.11. Closed sessions. (a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

Closed Session is not always held, but if it is, members of the public shall drop from the call and can return for the open session vote/adjournment.

The Board will give their best estimate of the time needed for Closed Session, but all timing will be approximate.

#### **10. Vote on any items requiring action from Closed Session**

**Open Session Resumed at 8:39 pm**



Motion to increase hourly rate for FACS bus drivers up to \$20.00/hour and create a "beginning of 2023-2024 School Year Sign-on Bonus of \$500: Liz Morrow

Seconded: Nick Lefko

Discussion: None

Motion Status: Approved Unanimously

Motion to Approve FACS's move into the new building dates for September 23 through

Sep 26, 2023: Chris Sease

Seconded: Liz Morrow

Discussion: Students will have a remote learning day on September 25 and 26th. Students will be given a packet of assignments and will not miss any days if their assignments are completed and turned in.

Motion Status: Approved Unanimously

Motion to approve contracting with James Moving, LLC for Relocation of FACS to the new building for up to 31,000.00. The proposal is made a part of these minutes: Liz Morrow

Seconded: Chris Sease

Discussion: It was noted that allowances are made for the use of our FACS volunteers in each area of the move.

Motion Status: Approved Unanimously

Motion to approve the Slate of Candidates for hire at FACS by Administration: Liz Morrow

Seconded: Chris Sease

Discussion: The Board thanked Alison and Chad for all of their hard work in finding qualified personnel for FACS.

Motion Status: Approved Unanimously

Motion to Adjourn: Chris Sease

Seconded: Nick Lefko

Discussion: None

Motion Status: Approved Unanimously



**Adjournment at 8:47 pm**

**Next Meeting Aug 21, 2023 at 7 pm**

**Miller Davis Photo Session at 6:30 pm**

**Respectfully submitted,**

**Tim Williams, Secretary**